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GOVERNOR

STATE OF CONNECTICUT
DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
A Healthcare Service Agency

NANCY NAVARRETTA
COMMISSIONER

EFFECTIVE DATE: March 8, 2023

**COVID-19 Behavioral Health Response and Assistance Program
Employee Assistance Program Mini-Grants (EAPMG)**

The SAMHSA-funded CT COVID-19 Behavioral Health Response and Assistance program is offering DMHAS-funded providers an opportunity to apply for Employee Assistance Program Mini-Grants (EAPMG). These one-time grants can assist providers with developing or enhancing their employee assistance programs (EAP) to cover the cost of new or additional EAP service needs resulting from the the COVID-19 pandemic. Advanced Behavioral Health, Inc., the DMHAS administrative services agency, will process and review applications and, if approved, issue payments directly to providers.

1. Who is eligible for EAP Mini-Grants and how can they be requested?

Any DMHAS-funded private non-profit healthcare provider in need of developing or enhancing their EAP is eligible to apply for EAP Mini-Grants. Eligible non-profit providers can submit an application, which serves as a grant proposal. The application will be available on the ABH, Inc., website on March 8, 2023. As indicated on the application instructions, the completed application must be submitted via postal mail to ABH, Inc. All proposals are due by April 14th.

Requesting agencies will be notified when their application is received and when a determination is made on a specific proposal.

2. What type of provider EAP services are eligible for Mini-Grants?

Grant proposals should document the organization's existing EAP offerings, along with a proposal to enhance services or develop new systems. Services eligible for enhancement via EAP Mini-Grants may include, but are not limited to:

- Consultation services to enhance or develop an EAP;
- Enhancing existing EAP services by increasing amount (sessions) or type (groups) of services; and
- Adding additional EAP services such as Wellness Workshops or Employee Health Assessments.

Additional examples can be found directly on the EAPMG application.

- 3. Is there a maximum amount of funding available?**
- There is approximately \$150,000 in total to disburse through this mechanism. All applications will be reviewed after the April 14th due date. There is no identified maximum award amount at this time. ABH, Inc., anticipates that all payments will be completed by May 2023.
- 4. How will requests be processed and paid?**
- Eligible providers will submit an application form to ABH, Inc. The request form must include all material (invoice, W-9, etc.) required to complete payment and a detailed rationale of how this request would assist in developing or enhancing the provider's EAP services.
- A review committee will make a determination on each request submitted. Each requestor will be notified of the outcome of their application via email.
- 5. Do we have to spend the money by a certain date?**
- These federal dollars need to be spent by August 29, 2023, which is 90 days after the end of the grant period, which ends on May 31, 2023.

If you have any questions regarding this Alert, please contact Paul Zakarian – Assistant Vice President of Program at pzakarian@abhct.com