DCF Credentialing Staff Roster

Organization Name:

*Supervisor's Name and Designation:

SERVICE TYPE (Please Check)

- □ After School: Clinical Support □ After School: Traditional
- □ After School: Youth
- □ Assessments
- □ Assessments: DV
- □ CHAP Case management
- Community Based Life Skills (CBLS)
- □ Supervised Visitation
- □ Support Staff
- □ Temporary Care
- □ Therapeutic Support Staff □ Transportation: General Livery
- □ Transportation: School

Please complete a separate roster for each service.

LAST NAME	FIRST NAME	BACHELOR'S DEGREE (if applicable)	DATE GRADUATED	LANGUAGE(S) SPOKEN OTHER THAN ENGLISH

* For Supervised Visitation Services:

Credentialing Criteria: Supervisor must be a licensed behavioral health practitioner: Licensed Professional Counselor; Licensed Clinical Social Worker (CGS, Chapter 383b); Licensed Marriage and Family Therapist (CGS, Chapter 383 a); Licensed Alcohol and Drug Counselor (CGS, Chapter 376b); Licensed Psychologist (CGS, Chapter 383a); Licensed and Board Certified/Board Eligible (BC/BE) Psychiatrist.

* For Therapeutic Support Staff, Support Staff & Assessment/DV Perpetrator:

Credentialing Criteria: All certified individuals providing this service must be supervised by a master's prepared clinician with experience in child and adolescent behavioral health. Assigned supervisor will be verified through collection of: written documentation of supervisory arrangement, supervisor's current resume, and a copy of the master's level degree.

* For CHAP Case Management:

Credentialing Criteria: All providers shall have an identified Program Manager who must meet the requirements outlined in paragraph 1 of the provider agreement and also have at least one year of supervisory experience. The CHAP Program Manager shall be an employee of the Provider, not a subcontractor, intern or volunteer. Assigned CHAP Program Manager will be verified through collection of: Written documentation of employment status of supervisor's current resume and Statement of Experience Form, copy of current motor vehicle license, copy of motor vehicle certificate of insurance.

* For Program Administrator or Site Director of After School Services:

Credentialing Criteria: Individual must be a minimum of 21 years of age, as verified by a valid CT motor vehicle license or other governmentissued photo identification. Must possess a Bachelor's Degree in a field related to Human Services (social work, sociology, counseling, child welfare, psychology, marriage and family therapy, education, public administration/public health, child care management, child development, family studies or other human services degree), and must have a minimum of 2 (two) years experience in after school programming as evidenced by a current resume with gaps no greater than 6 months. A completed Statement of Experience Form along with a current CPR and First Aid certificate from the American Red Cross or American Heart Association is also required.

* For Transportation Services:

SPECIAL REQUIREMENT: At least one person in the organization must be certified in Car Seat Training. The organization may fulfill this requirement by hiring or contracting with a certified individual who will assure Child Passenger Safety requirements are in place at all times. That person must teach others in the organization, proper car seat implementation and child safety. A certified technician must approve all car seats before they can be used to transport children. A written documentation of certified technician's Car Seat Training and DMV license with the appropriate endorsement must be submitted along with this application.

* For Community Based Life Skills (CBLS):

Credentialing Criteria: Individuals providing supervision must be, at a minimum, a master's prepared clinician with experience in child and adolescent behavioral health. Written documentation of supervisory arrangements, supervisor's current resume, and a copy of supervisor's masters level degree is required. Individuals who do not meet the above criteria, but who have at least seven (7) years of experience in the field of Human Services will be considered on a case-by-case basis.